



SCHOOL of EXCELLENCE
in EDUCATION

Board of Directors Regular Board Meeting Minutes

Tuesday, January 24, 2017 at 6:00pm

1826 Basse Road, San Antonio, Texas 78213 (Location 2nd Floor)

1. Opening Prayer

Ms. Washington gave the opening prayer.

2. Meeting Called to Order

- i. Pledge of Allegiance & School Creed
- ii. Roll Call, Establishment of Quorum

President Britton led the audience in the Pledge of Allegiance and the School Creed. He then called the roll. Dr. Gooding was not present, however he may be able to join the proceedings later this evening. As a quorum was established, President Britton called the meeting to order at 6:14 p.m.

Dr. Gooding joined the meeting at 6:37 p.m.

3. Acknowledgement of Visitors to Speak

No one signed up to speak before the visitors.

4. Presentation of 2015-2016 Audit – Garza and Gonzales

Ms. Gonzalez presented the 2015-2016 Audit to the board. There were no material findings. The audit is due to TEA by January 28, 2017. Discussion ensued.

5. Campus Highlights

i. Elementary & Intermediate

i. Walker – Ms. Martens

Ms. Martens relayed that Walker Elementary is having a basketball game against Kelley Elementary this Friday. Everyone is preparing for assessments. They are still focusing on writing workshops. The district is providing a consultant from ESC 20. The reading blocks have been restructured. Ms. Martens praised Ms. Garcia, a first year teacher. She said that Ms. Garcia is putting in the effort to make sure students succeed. They held their first Saturday School this weekend. Ms. Martens thanked transportation and food service people for their support.

ii. Kelley – Ms. Zanin

Ms. Zanin reported that Ms. Sotello created a Christmas gift for students and their families. Ms. Williams help children in need to receive brand new jackets. Academically, the struggling children are making great gains. They have hired a new science teacher. Teachers are also participating in the writing process.

ii. Secondary



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- i. Saenz Junior High and Lee Academy – Ms. Walker
Ms. Walker is at the high school games. Ms. Madkins advised that the secondary students are also preparing for assessments.

- iii. Athletics – Ms. Butler
The basketball season has begun. The boys are striving to be in the playoffs. The girls are working on short term goals such as the number of baskets they make during a game.

6. **Governance – Sheilda Madkins**

- i. District Enrollment/Attendance Report – Ms. Benton
Ms. Benton reviewed the report provided to the board. She is reporting on the period of December 8 to 21, 2016. During this time Walker Elementary had the highest attendance and Lee Academy had the lowest attendance. During this period there was six withdrawals. The enrollment on December 21 was 815. The ADA for this period was 713.20 and the attendance was 93.31 percent. Year to date withdrawals is 89.
- ii. Discuss Reallocation of Athletic Stipends – Ms. Butler
Ms. Butler advised that stipends were approved at the beginning of the year. They have been short of coaches all year and some of the coaches have been doing extra duty and coaching several teams plus driving the bus. They would like to reallocate the funds so that they reflect who actually did the most worked. Discussion ensued.
- iii. Discuss Facility Status – Ms. Butler
Ms. Butler advised that they are ready to redo the contract for the portables at Kelley. The compressors at the four-story building are out. There will be no heat in this building tomorrow. Repairs are being made at Kelley. President Britton requested that we make sure that everyone's office has a portable heater. He doesn't want anyone to buy a heater; the district should provide them.
- iv. Discuss Addition of New Position of Dean of Students Associate and the Associated Pay Scale – Ms. Madkins and Ms. Short
Ms. Madkins advised that the board approved the Dean of Students position last year. At Kelley Elementary, Mr. Brown was the Dean of Students, but he left. We want to move someone who is in-house to the position of an Associate Dean of Students. Discussion ensued.
- v. Discuss A-F Report – Ms. Madkins
Ms. Madkins advised that in the future all districts and campuses will be graded on an A-F rating. We received a preliminary rating on January 17, 2017. Our preliminary rating for the District is a two Fs, a D, and an A. Discussion ensued.



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7. Financial Report – Karl Knox

i. Monthly Financial Report

Mr. Knox is reporting on November and December 2016. For November, the revenues were \$741,000. Total expenditures were \$739,000. After depreciation there was a net decrease to fund balance of \$34,576. For December the revenues were \$792,000. The expenses were \$978,000. At the end of the month there was a decrease to fund balance after depreciation of \$224,478. There were three payroll cycles in December.

ii. Cash Flow Report

Mr. Knox reviewed the report as presented. At the end of November net cash was \$2,585,000. At the end of December net cash was \$2,202,000.

iii. Investment Report

Mr. Knox will have an investment report next month.

iv. Budget/Grant Amendments

Mr. Knox doesn't have any budget amendments at this time.

8. Closed Session

- i. Pursuant to Texas Government Code Section 551.074, hearing and deliberation of Employee Grievance.

President Britton moved the meeting to a closed session at 7:39 p.m.

9. Reconvene Open Session

President Britton reconvened the open session at 9:17 p.m. No action was taken in closed session.

10. Consideration of Action Items

i. Consideration to Approve 2016 Audit

Ms. Washington moved to approve the 2016 Audit as presented by Garza and Gonzalez. Mr. Britton seconded the motion. President Britton called for a vote. The motion was approved.

ii. Consideration to Approve Proposed Reallocation of Athletic Stipend

This item was tabled.

iii. Consideration to Approve Creation of the Dean of Students Associate Position and the Associated Pay Scale



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Ms. Washington moved to approve the creation of the position of the Dean of Students Associate and the associated pay scale. Dr. Gooding seconded the motion. President Britton called for a vote. The motion passed.

iv. Consideration to Take Possible Action regarding Employee Grievance

Ms. Washington moved that the action taken in closed session regarding an employee grievance is denied and the board president will send a written response. Dr. Gooding seconded the motion. President Britton called for an individual vote. Ms. Washington, Dr. Gooding and Mr. Britton all voted “No.”

11. Consideration/Approval of Consent Items

i. Approve Board Minutes for January 25, 2016 – February 9, 2016 – March 8, 2016 – March 22, 2016 – April 12

Ms. Washington moved board accept the minutes as presented. Dr. Gooding seconded it. President Britton called for a vote. The motion passed.

12. Adjournment and Closing Prayer

President Britton adjourned the meeting.

Mr. Britton gave the closing prayer.
