



SCHOOL of EXCELLENCE  
in EDUCATION

**Board of Directors Regular Board Meeting**

**Tuesday, March 28, 2017 at 6:00pm**

1826 Basse Road, San Antonio, Texas 78213 (Location 2nd Floor)

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**MINUTES**

**1. Opening Prayer by Mrs. Washington**

**2. Meeting Called to Order at 6:12pm**

- i. Pledge of Allegiance & School Creed : **Said in Unison by all present**
- ii. Roll Call, Establishment of Quorum: **YES**  
**Dr. Gooding: Present**  
**Mrs. Washington: Present**  
**Mr. Britton: Present**

**3. Acknowledgement of Visitors to Speak: None**

**4. Campus Highlights**

- i. Elementary
  - i. Walker – Ms. Darden-Martens  
**Showed a video of a STAAR Pep Rally, “The Rising STARS Will Beat the STAAR,” that was conducted to encourage students to do their best on the STAAR. The campus is in full STAAR mode and everyone stepped in with a hope of having a recognized campus.**
  - ii. Kelley – Mrs. Zanin – **She also had a pep rally and a ceremony for third through six grades. Students came to a well with their STAAR Score desires. Some students tested this week. They also celebrated Dr. Seuss’ birthday.**
- ii. Secondary
  - i. Saenz Junior High and Lee Academy – Ms. Walker  
**It’s been an awesome day on the campus. Middle school tested and 100% of students completed the test. Just finished TAME. Several MBL students will participate in the state competition here in San Antonio on April 8. More students will attend dual credit at St. Phillips next year. Lots of college visits to include Texas Southern, Texas State, and all the colleges in town. Exposure to colleges is important. One of our students designed a Fiesta Pin and his pin was selected. I have one of the pins for each of you.**
- iii. Athletics – Ms. Butlers

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**Boys did well in basketball this year. They went to the regional finals. There was lots of publicity in the newspaper. We have three boys that made All Area and the MVP for District II came from LEE academy. We have two juniors that will lead the team next year. We hope to past regionals and compete at state next year. Mr. Lee called, he wanted to know if this was his school.**

**5. Financial Report – Karl Knox: February and Expenditures**

**i. Monthly Financial Report: February**

**Total Revenue    \$721,657**  
**Total Expense: - \$673,492**  
**Difference:        \$47,865**  
**Depreciation:    - \$36,710**  
**Net increase to Fund Bal:    \$11,155**

**Year to Date:**

**YTD Total Rev: \$4,747,000**  
**YTD Total Exp: \$4,770,000**  
**YTD Net Decrease to fund BAL: -\$22,974**  
**YTD Depreciation: -\$182,000**  
**YTD Decrease to fund BAL: - \$205,930**

**ii. Cash Flow Report for February**

Ending Gen Fund Cash \$767,747  
Food Service BAL -\$43,462  
Payroll -\$18,509  
Debit Card \$817.00  
BB & T Savings \$1,222,555  
Interest \$66.00  
Frost Money Market \$127, 171  
Total Cash: \$2,056,446

**iii. Investment Report: TABLED**

**iv. Budget/Grant Amendments: TABLED**

**6. Governance – Sheilda Madkins**

**i. District Enrollment/Attendance Report – Ms. Benton**

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**Reported for the period Jan 2 – Mar 8<sup>th</sup>. Highest attendance was Saenz JH, the lowest was LEE Academy. There were 19 withdrawals. Distract attendance rate this period was 93.39%. I added how many new students were added to each campus and what percentage of new students. There were 138 withdrawals YTD. Fifty-five of those withdrawals were new students. 94.57% is the YTD attendance rate for the district. This is a little short of the desired 95%. The historical comparison as to where we were in prior months and prior years was presented in hard copy to the board. Highest reason for withdrawal was moving. There are many different reasons why students are withdrawn.**

- ii. Discuss Extra Expenses Associated with the Portable at Kelley Elementary – Mr. Knox, Ms. Madkins

**The contractor for the portable is Alamo One. There were issues with the portable sub-contractor, Mobile Modular, so Alamo One had to find another sub, which is Ramtech, a Texas based company. The price of the portable remains the same, \$128,500.00. But, while running the soil test, they found out we have to excavate 2 feet and replace the soil with compacted base to stabilize the base for the portable, 2 feet around. The board asked that we make sure that the city would approve the building manufacturer, the site plans, and the fees would be no more than the amount approved of \$23,000. We also need to ensure the pathway to the portable is ADA compliant. So we would like to replace the existing sidewalk to make it ADA compliant and add an additional concrete pad on in the yard for the students so that when it rains, this will not be a problem getting access. This would cost an additional \$14,000 in addition to the approved \$23,000. The \$14,000 would have to come from 420 funds because Frost Bank will not pay for this as the concrete is not attached to the building. They are thinking of starting the excavation over Good Friday weekend while the students are not there so that the excavation equipment can be brought in. It will take approximately three days to excavate and compact the base. Alamo is in the process of reviewing their agreement with Ramtech.**

- iii. Discuss Usage of Gym Rental Fees to Purchase Campus T-Shirts – Ms. Butler

**The campuses want different t-shirts for different student incentives. Since we are renting the gym, can we use a couple thousand dollars so that we can get shirts for the students during testing? The principals want test shirts for the month of May. High school wants pathway shirts, and test shirts for JH. The gym rental money is set aside, so the board will have to decide if we can use it. We will not use general funds for this request.**

- iv. Discuss Coach Stipends for Performing Extra Duties – Ms. Butler

**Request to pay coaches to drive to and from the games. The drivers will get \$15/hour. All coaches do not have CDL's, so those that do are having to drive more. We will use**

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**funds from stipends that are not used. We may have to come up with a penalty for coaches that do not get a CDL. We do not want to lose our coaches that don't have CDL, but transportation does not always have drivers to take students to the games. The clock should start when the coach takes control of the bus. The coaches will clock in at transportation when they pick up the keys.**

- v. Discuss AC Replacements Basse Cafeteria and Kelley Gym – Knox

**There was some confusion on the quotes from Clima Cool for the replacement of the heat at Kelley Gym and the quote for the cafeteria here at Basse Road. At the last board meeting, we had a quote for \$65,900 for the Kelley Gym AC. The board approved that. Upon looking further, there was an additional quote from an electrician that explained that in order to have electric heat at the Kelley gym, we needed an electrical upgrade in the amount of \$72,132. So, after further discussion, the AC system at Kelley will be replaced with a split system and gas heat. The existing AC units will be replaced and the gas heat will tie into the existing ductwork system for a total of \$77,900. There are currently 4 units that are 21 years old at Kelley, and only two of the 4 compressors are actually working. With the new Bistro at Kelley, we need more heating and cooling. Therefore, this is an additional \$11,000 over the \$65,900 that the board previously approved for the Kelley AC/heat unit. At the Basse cafeteria, the quote to replace the 40 ton unit that has been out for 3 or 4 years, is \$57,825 for AC and electrical heat. We will need to upgrade the electrical at the cafeteria to handle the new equipment which will cost an additional \$11,000. From the cafeteria remodeling, we have \$55,000. Therefore, the total additional cost to the district for AC at both Kelley Gym and the Base cafeteria would be \$25,000. We may have overruns on this replacement at the cafeteria once they start the demolition. Ms. Washington said we should bump this to no more than \$35,000 additional money to replace the units.**

**7. Closed Session – No actions taken**

**8. Reconvene Open Session**

**9. Consideration of Action Items**

- i. Consideration to Approve Extra Expenses Associated with the Portable at Kelley - **Motioned and Approved for \$23,000 for Engineering drawings and compact base, \$14,000 for sub base and sidewalks + \$5,00 contingency****
- ii. Consideration to Approve Usage of Gym Rental Fees to Purchase Campus T-Shirts – **Motioned and Approved****
- iii. Consideration to Approve Additional Coaching Stipends for Performing Extra Duties- **Motioned and Approved to operate buses for \$15/hour****
- iv. Consideration to Approve AC replacements at Basse Cafeteria and Kelley Gym – **Motioned and Approved split AC/Gas heating system at Kelley gym for \$77, 900 + \$5,000****

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**contingency. Replace split AC/Heating Basse \$57,825, and an electrical upgrade of \$11,000, plus \$5,000 contingency**

**10. Consideration/Approval of Consent Items - None**

**11. Adjournment and Closing Prayer at 7:43 with by Mrs. Washington**

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*The notice for this meeting was posted in compliance with the Texas Open Meeting Act on Friday, March 24, 2017 by 6:00 p.m.*

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