



SCHOOL of EXCELLENCE  
in EDUCATION

**Board of Directors Regular Board Meeting**

**Tuesday, May 9, 2017 at 6:00pm**

1826 Basse Road, San Antonio, Texas 78213 (Location 2nd Floor)

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**MINUTES**

**1. Opening Prayer**

Ms. Washington gave the opening prayer.

**2. Meeting Called to Order**

- i. Pledge of Allegiance & School Creed
- ii. Roll Call, Establishment of Quorum

President Britton led the audience in the Pledge of Allegiance and the School Creed. He then called the roll. Ms. Washington and Dr. Gooding were present. As a quorum was present, he opened the meeting at 6:14 p.m.

**3. Acknowledgement of Visitors to Speak**

No one signed up to speak.

**4. Campus Highlights**

- i. Elementary
  - i. Walker – Ms. Darden-Martens  
Ms. Martens showed a video of the students' posters from the recent "How to Make Our School Better Contest," the track meet, their Fiesta Breakfast, and Pre-K Fiesta Parade. She invited the Board to the Wellness Event on Saturday.
  - ii. Kelley – Mrs. Zanin  
Kelley students are preparing for the STAAR exam. The fifth grade students received an ice cream social because they had 100% attendance on the first exams. She showed them the poof of the Yearbook.
- ii. Secondary
  - i. Saenz Junior High and Lee Academy – Ms. Walker  
This testing week in the middle school and high school students are taking AP tests. They are also testing in Algebra II and English III. She has been teaching 8<sup>th</sup> grade science. Their goal is 100% pass the 8<sup>th</sup> grade science test. Graduation will be June 2. They are participating in the Wellness Event.
- iii. Athletics – Ms. Butler  
Ms. Butler was not present.
- iv. Development Office – Ms. Carla Walker

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Students did a segment on Channel 12 on SA Live. Ms. Walker showed a copy of the video. Ms. Martens was the spokesperson.

SEE street banners are placed throughout the city.

**5. Financial Report – Karl Knox**

i. Monthly Financial Report

Mr. Knox reported on the month of April. Total revenues were \$693,000. Total expenditures were \$621,685. In April, after depreciation we had an increase to fund balance of \$36,710. He hopes that we can cover our operating costs through August but we may have trouble covering depreciation.

ii. Cash Flow Report

During April we had deposits of \$665,000 and expenditures of \$721,000. Cash at the end of the month was \$557,000.

iii. Investment Report

Mr. Knox presented the investment report as presented to the board.

iv. Budget/Grant Amendments

Mr. Knox requested a budget amendment to reflect the changes in Foundation and Grant funding.

v. Discuss Preliminary End of Year 2017 Projections and Preliminary 2018 Budget Information

Mr. Knox provided several projections based on student enrollment.

**6. Governance – Sheilda Madkins**

i. District Enrollment/Attendance Report – Ms. Benton

Ms. Benton is reporting on the period between April 6 and May 3. During this period, we only had one withdrawal. Saenz had the highest attendance and Lee the lowest attendance during this period. Enrollment and withdrawing has pretty much stopped. Total withdrawals for the year is 155 and 68 of them were new students. Year to date attendance for the district is 94.51%. We have 810 students enrolled. She is receiving “Intent to Return” surveys.

ii. Discuss approval of the Frost Bank Line of Credit loan renewal in the amount for \$600,000 –

Mr. Knox

Mr. Knox advised that our usual line of credit with Frost Bank needs to be renewed. We haven't used it for several years, but we would like to keep it active in case there is an emergency.

iii. Discuss TELPAS and STAAR March 5<sup>th</sup> and 8<sup>th</sup> Grade Results for Reading & Math – Ms.

Madkins

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- Ms. Madkins shared the results of the TELPAS and 5<sup>th</sup> and 8<sup>th</sup> grade Reading & Math results. For 8<sup>th</sup> grade reading, 65% of the students passed and in 8<sup>th</sup> grade math, 38% of the students passed. This is the results of the first testing, those students who didn't pass will be allowed to test again; so, we expect improved results. At Walker, 59% of the 5<sup>th</sup> grade students passed reading and 76% of them passed math. At Kelley, 42% of the 5<sup>th</sup> graders passed reading and 44% of them passed math. She thanked all of the people who are helping the students who are helping at Kelley.
- iv. Discuss Changes to Employment Days of Walker Receptionist from 225 Day to 215 Days – Ms. Madkins and Ms. Short  
Currently the receptionist is scheduled to work 225 days, which leaves 10 days during the summer when she is the only person there. To make it safer and more consistent with similar position, they would like to make this position at Walker.
- v. Proposed Strategic Changes for the School of Excellence in Education – Ms. Madkins  
Ms. Madkins stated that we as a district need to determine how to improve the 2017-2018 school year. What are we going to do about the dropping enrollment? How will we maintain our older buildings? We have older teachers who are getting tired and looking toward retirement and brand new teachers? Do we need as many cafeteria and transportation staff? We haven't increased salaries in years so the salary gap is getting wider and wider. What are we going to do? We need to discuss all of this.
- vi. Update on Maintenance and Repairs throughout the District – Mr. Knox and Ms. Madkins  
Maintenance is need at all campuses. Ms. Madkins presented a spread sheet of the maintenance and repairs needed.

**7. Closed Session**

- i. Discuss Employee Concerns Pursuant to Section 551.074 of the Texas Government Code.  
The board did not go into Closed Session.

**8. Reconvene Open Session**

**9. Consideration of Action Items**

- i. Consideration to Approve Frost Bank Line of Credit loan renewal in the amount of \$600,000  
Ms. Washington moved. Dr. Gooding seconded. The motion carried.
- ii. Consideration to Approve Changes of Employment Days for the Walker Receptionist  
Ms. Washington moved. Dr. Gooding seconded. The motion carried.
- iii. Consideration to Approve Funds Needed to Complete Maintenance and Repairs throughout the District;  
From the Wells Fargo Repair Fund = \$100,082.84

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Basse Cafeteria 40 Ton HVAC w/Elec. Heat-Balance	\$13,775.00
Basse Spec. Ed. Building Remediation	\$43,552.00
Kelley Gym – HVAC/Heating Replacement-Balance	\$11,539.65
Kelley Bistro – ADA Ramp/Restroom	\$27,527.99
Burch Vandalized A/C #1 – Balance	\$ 227.20
Burch Vandalized A/C #2	\$ 3,461.00
From Insurance Claim = \$65,458.34	
Repair Hail Damage on Burch Portable Roofs	\$65,458.34

Ms. Washington moved. Dr. Gooding seconded. The motion carried.

- iv. Consideration to Approve Investment Report

Ms. Washington moved. Dr. Gooding seconded. The motion carried.

- v. Consideration to Approve Budget Amendment

Ms. Washington moved. Dr. Gooding seconded. The motion carried.

**10. Consideration/Approval of Consent Items**

**11. Adjournment and Closing Prayer**

President Britton adjourned the meeting at 8:27 p.m., and gave the closing prayer.

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