



SCHOOL of EXCELLENCE
in EDUCATION

Board of Directors Regular Board Meeting Minutes

Tuesday, September 26, 2017 at 6:00pm

1826 Basse Road, San Antonio, Texas 78213 (Location 2nd Floor)

1. Opening Prayer

2. Meeting Called to Order

- i. Pledge of Allegiance & School Creed
- ii. Roll Call, Establishment of Quorum

Ms. Washington and Mr. Britton were present. With the majority of board members present, a quorum was established.

Please note that until this point the recorder was off.

3. Acknowledgement of Visitors to Speak

No one signed up to speak.

4. Campus Highlights

- i. Elementary
 - i. Walker – Ms. Askew was not present.
 - ii. Kelley – Ms. Martens – Ms. Askew was not present.
- ii. Secondary - Ms. V. Walker - This is ending the first six weeks of school. They are getting reading for the first benchmark assessments. Campuses have started their clubs and organizations. They are still looking for a few teachers.
- iii. Community – Ms. C. Walker announced she has been invited to a National Night Out by a local apartment complex. It is Hispanic Heritage Month. Ms. Berrios from Lee Academy is chairing the event. Ms. Berrios advised the theme is SEE's version of the Battle of the Flowers. Eighth graders will be writing about the Battle of Flowers. There will be a Battle of the Rice (Mexico, Puerto Rico, etc.) Mr. Umblance's team will be doing a power point. Elementary and high school students will be performing. She invited the Board of Directors.

5. Financial Report – Karl Knox

- i. Monthly Financial Report

Mr. Knox reviewed the financial reports for July and August as presented to the board. In July there was an increase to fund balance after depreciation of \$107,570. The year to date fund balance after depreciation is (\$720,158). In August there was a decrease to fund balance after depreciation of (\$35,826). The year to date fund balance after depreciation is (\$719,274).
- ii. Cash Flow Report



SCHOOL of EXCELLENCE
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Mr. Knox reviewed the July and August cash flow reports that were presented to the board. At the end of July we had \$1,880,643 in cash. At the end of August we had \$1,943,704.

iii. Investment Report

Mr. Knox tabled the investment report.

6. **Governance – Sheilda Madkins**

i. District Enrollment/Attendance Report – Ms. Benton

Ms. Benton reviewed the report given to the board. The reporting period is from August 22 through September 22. On September 22 the enrollment was 678. We had 10 “no shows” to re-enroll during this period. Walker had the highest attendance and Saenz had the lowest attendance. The District’s average attendance was 95.15%. Discussion ensued.

ii. Discuss the Pre-K SA Grant – Ms. Johnson

Ms. Madkins announced that Pre-K 4 SA is offering a grant to help schools and child care centers to provide quality teachers and curriculum. Teachers must have 30 hours of professional development, the TAs will be required to get a CDA, the principals and leadership must have 9 hours of professional development. The grant is due October 27 by 11:00 a.m. We will need a letter of support from the board of directors. We could receive up to \$2,500 per student. The program would be at Kelley and Walker. Discussion ensued.

iii. Discuss Contracting with Garza and Gonzalez to Conduct the 2016-2017 Audit

Mr. Knox is recommending that we contract with Garza and Gonzales to conduct the 2016-2017 Audit. Discussion ensued.

iv. Discuss the Targeted Improvement Plan for Kelley Elementary – Ms. Martens

The campus improvement team is working on the TIP which is due to TEA. She shared the goals with the board.

v. Discuss Funds to Be Borrowed from the Wells Fargo Repair and Refurbishment Account –

Mr. Knox

Although the funds were approved last year, this is a new fiscal year. Mr. Knox feels that he should review the expenditures with the board. Whatever is borrowed from the Wells Fargo repair funds has to be paid back. We have not borrowed the money yet. Discussion ensued.

vi. Discuss Facilities throughout the District – Ms. Butler

Ms. Butler reviewed a list of facilities that need to be fixed. Discussion ensued.

7. **Closed Session**

- i. Pursuant to Texas Government Code section 551.074, discuss and consider hiring Superintendent and approval of Superintendent’s contract.



SCHOOL of EXCELLENCE
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- ii. Pursuant to Texas Government Code Section 551.074, hearing and deliberation of Employee Grievance.
- iii. Discuss Employee Concerns Pursuant to Section 551.074 of the Texas Government Code.

President Britton moved the board into closed session at 7:20 p.m.

8. Reconvene Open Session

President Britton reconvened the open session at 8:31 p.m. No action was taken during closed session.

9. Consideration of Action Items

- i. Consideration to Approve Contracting with Garza and Gonzalez to Conduct the 2016-2017 Audit
Ms. Washington moved to approve the contract with Garza and Gonzalez to conduct the 2016-2017 audit. Mr. Britton seconded the motion. A vote was called. The motion passed.
- ii. Consideration to Approve the Targeted Improvement Plan for Kelley Elementary
Ms. Washington moved to approve the Targeted Improvement Plan for Kelley Elementary. Mr. Britton seconded the motion. A vote was called. The motion passed.
- iii. Consideration to Take Possible Actions and Approve the Superintendent's Contract
Ms. Washington moved to approve the Superintendent's Contract. Mr. Britton seconded the motion. A vote was called. The motion passed.
- iv. Consideration to Take Possible Actions regarding Employee Grievance
Ms. Washington moved to proceed as discussed in closed session. Mr. Britton seconded the motion. A vote was called. The motion passed.
- v. Consideration to Take Possible Actions regarding Employee Concerns
Ms. Washington moved to proceed as discussed in closed session. Mr. Britton seconded the motion. A vote was called. The motion passed.
- vi. Consideration to Approve Investment Report – Tabled
- vii. Consideration to Approve Borrowing Funds from the Wells Fargo Repair and Refurbishment Account
Ms. Washington moved to approve borrowing funds from the Wells Fargo Repair and Refurbishment Account not to exceed \$220,000. Mr. Britton seconded the motion. A vote was called. The motion carried.

10. Consideration/Approval of Consent Items



SCHOOL of EXCELLENCE
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11. Adjournment and Closing Prayer

President Britton closed the meeting at 8:52 p.m.

Mr. Britton gave the closing prayer.
